



भारतीय मात्स्यिकी सर्वेक्षण  
मुख्य कार्यालय  
भारत सरकार



सत्यमेव जयते

FISHERY SURVEY OF INDIA,  
HEAD OFFICE  
GOVERNMENT OF INDIA






मत्स्यपालन, पशुपालन एवं डेयरी मंत्रालय,  
मत्स्यपालन विभाग

MINISTRY OF FISHERIES, ANIMAL HUSBANDRY  
& DAIRYING,  
DEPARTMENT OF FISHERIES

FISH FOR HEALTH AND HEALTH FOR ALL

प्लॉट नंबर २-ए, यूनिट नंबर १२, दूसरी मंजिल, न्यू फिशिंग हारबर, ससून डॉक, कुलाबा, मुंबई- 400 005  
Plot No. 2A, Unit No. 12, 2<sup>nd</sup> Floor, New Fishing Harbour, Sassoon Dock, Colaba, Mumbai - 400 005

Telephone : 022 - 22188235 Website : <https://www.fsi.gov.in> e-mail : [dg-fsi-mah@nic.in](mailto:dg-fsi-mah@nic.in) follow on   

F.No.2-9/2021-E.I.

Date: 07.04.2026

### VACANCY CIRCULAR

The Director General, Fishery Survey of India, Mumbai invites applications from eligible retired Government employees for engagement of 01 (One) Consultant strictly for the amendment and review of Recruitment Rules on a contract basis for a period of six (06) months in the Fishery Survey of India.

#### 1. Eligibility Criteria

##### (a) Service Conditions

- The applicant should be a retired Government employee who has served in the Central Government / State Government / Autonomous Body (fully or partially funded by the Central or State Government).
- The applicant should have retired at the rank of Under Secretary or equivalent (Pay Level-11 or above).
- The applicant must be free from any disciplinary or vigilance angle at the time of their retirement.

##### (b) Essential/Desirable Qualifications

- Bachelor's Degree / Graduation from a recognized University or equivalent.
- Working knowledge of MS Office (Word, Excel), computer handling, and internet browsing.
- Age limit: Should not exceed 62 years as on the closing date for receipt of applications.

##### (c) Experience

- The candidate should possess at least 15 years of experience in establishment-related work in Government organizations.
- Crucial Requirement: Must have proven specialization and hands-on experience in framing, amending, and processing Recruitment Rules (RRs) and Service Rules in accordance with DoPT guidelines.

## 2. Duties and Responsibilities (in brief)

1. To review existing RRs and assist the Department in the preparation and amendment of Recruitment Rules for various posts within the stipulated time frame set by the Ministry.
2. To examine proposals related to framing and revision of RRs ensuring strict conformity with Government of India/DoPT guidelines (specifically DoPT OM dated 31.12.2010 and 08.05.2018).
3. To provide overall support in establishment matters related to Service Rules and personnel regulations.
4. Any other duties assigned from time to time by the Head of Department/Competent Authority.

## 3. Remuneration and Allowances

- **Remuneration:** A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment or percentage increase during the contract period. (As per Ministry of Finance, Dept. of Expenditure OM No. F.3-25/2020-E.IIIA dated 09.12.2020).
- **Transport Allowance:** An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed, not exceeding the rate applicable to the appointee at the time of retirement.
- **Other Allowances:** The Consultant shall not be entitled to perquisites such as HRA, DA, CCA, or residential accommodation.

## 4. General Terms and Conditions

1. **Period of Engagement:** The initial engagement will be for a period of 06 months.
2. **Leave:** Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.
3. **Confidentiality:** During the period of their assignment, and also thereafter, the Consultant will maintain strict confidentiality. They will not divulge any information gathered by them during the period of their assignment to anyone unauthorized to know the same.
4. **TA/DA:** No TA/DA would be admissible to them for joining the assignment or upon its completion.

## 5. Method of Selection

The engagement will be purely on a contract basis. Applications will be screened based on the candidate's specific experience with Recruitment Rules. Shortlisted candidates will be called for a personal interview by a duly constituted Selection Committee.

## 6. How to Apply

Willing and eligible retired officers are requested to send their applications in the prescribed format (complete in all respects) along with the requisite documents within 15 days from the date of publication of the advertisement in the Official website of Fishery Survey of India.

### Required Enclosures:

1. Copy of Pension Payment Order (PPO).
2. Copy of Last Pay Certificate (LPC).
3. Copy of Vigilance Clearance issued at the time of retirement.

Applications without the duly filled prescribed proforma or missing mandatory enclosures will not be considered for shortlisting. Applications received after the due date will be summarily rejected.

The applications in the prescribed format may be forwarded to the following address:

**The Director General  
Fishery Survey of India  
2nd Floor, Plot No. 2A, Unit No. 12  
New Fishing Harbour, Sassoon Dock  
Colaba, Mumbai - 400005**

Applications received after the due date or found incomplete will not be considered.



**(THULE GOPAL WASUDEO)**  
SR. ADMINISTRATIVE OFFICER (Adhoc)

Encl: Application Proforma

Copy to :

- (I) All Zonal Bases of FSI for circulation.
- (II) The Under Secretary to the Government of India (Shri A.K. Singh) for information.
- (III) Computer Section with a request to upload the same on FSI's official website.

**ENGAGEMENT OF CONSULTANT IN FISHERY SURVEY OF INDIA, MUMBAI  
(HQ.) ON CONTRACT BASIS**

1. Name of the Applicant:
2. Post Applied for: Consultant
3. Date of Birth:
4. Contact Number (Mobile):
5. Email ID:
6. Address for Communication:
7. Date of joining Government service:
8. Date of Superannuation:
9. Last Pay Level and Pay Drawn:
10. Name of Ministry/Department/Organization from which retired (attach copy of PPO):
11. Educational Qualifications:
12. Details of Experience in Establishment/Service Rules/Personnel Matters:
13. Brief particulars of experience (last 10 years):

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Period		Post held on regular basis with pay level	Ministry/Department	Brief description of duties
From	To			

14. Any other information:

I hereby declare that I have read this document and ready to accept all the terms & conditions for engagement of Consultants and the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement.

Place:

Signature of Candidate

Date: