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No. 2-15/2007-Fy Admn  
Government of India  
Ministry of Agriculture  
Department of Animal Husbandry, Dairying & Fisheries

Krishi Bhawan,  
New Delhi, the 13<sup>th</sup> July, 2011

To

The Director General,  
Fishery Survey of India,  
Botawala Chambers,  
Sir PM Road, Fort,  
Mumbai-400 001

Subject: **Transfer Policy in Fishery Survey of India – Reg.**

Sir,

I am directed to say that the issue of framing of transfer policy for employees of the Fishery Survey of India (a subordinate office under this Department) has been engaging the attention of the Department for a long time.

2. The matter was examined and after careful consideration of the draft transfer policy submitted by the Fishery Survey of India and also taking into account the transfer policies followed in other organisations, it has been decided that Fishery Survey of India shall henceforth follow the following policy with regard to transfer the staff of the Fishery Survey of India HQrs and its Base Offices:-

A. General Principles:

- (1) It shall be imperative for Fishery Survey of India to maintain a complete database on transfers/postings of their employees for effective implementation of the transfer policy.

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- (2) While effecting the transfers, the eligibility and suitability of the concerned employees and the interest of government work shall be given the utmost priority. The convenience of the employees may also be considered provided it does not affect the interests of the government work.
- (3) Where both the husband and wife are in government service, they may be posted conveniently as far as possible subject to availability of the post and keeping in view the interest of administration as well.
- (4) Physically challenged persons may be given convenient posting subject to availability of a post.
- (5) Other matters like transfer on promotion, service benefit, transfer on own request, representation against transfer etc. shall be dealt with in accordance with DOPT guidelines.
- (6) Any person who is left less than two years of service shall not be considered for transfer unless very strong and compelling reasons so necessitated or on promotion.

**B Tenure of Postings**

- (a) (i) A minimum period of 3 years at one place for those holding the charge of Head of the Office at the Base offices except Port Blair Base.
- (ii) In respect of Port Blair Base, there will be fixed tenure of posting of 3 years for officers with service of 10 years or less and 2 years for officers with more than 10 years of service.

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(iii) A minimum period of 5 years for other Gazetted and Non-Gazetted Officers.

The above tenure would be subject to change as per the exigencies of the work and on compassionate ground at the discretion of the Head of the Department.

(b) Posting of Scientists: A minimum of two Scientists per vessel are required for participation on board. Apart from these Scientists, a minimum of three are required to carry out other scientific jobs. While ensuring the minimum requirement, a minimum period of three years at one place shall be the transfer policy, subject to change in the tenure as per the exigencies of the work and on the compassionate ground.

3. This issues with the approval of the Competent Authority.

Yours faithfully,



(D. Chaudhuri)  
Deputy Director General(Fy)